



Manager's Report

Prepared for: Council Meeting

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September 26, 2017

Save the Dates:


- October 2, 2017: Basketball Sign-Ups Begin
- October 5, 2017 at 10:30 am: Ribbon Cutting for CiTiRAMA 31, 2017
- October 6, 2017 from 6 - 9 pm: CiTiRAMA Preview Party
- October 7, 2017 from 4 - 9 pm: CiTiRAMA
- October 16, 2017: Thanksgiving Food Drive Begins
- October 25, 2017: Senior Halloween Party, 12:00 noon
- October 26, 2017 from 5:30 - 8:30 pm: Annual Fall Fest

GENERAL NEWS

Administration

- Strategic Plan BKA Two Year Action Plan:** The Woodlawn Community Improvement Committee will request that council adopt the Two Year Action Plan as an official Village Planning Tool. Thursday, September 28, 2017 at 8:00 am, WCIC will walk down to Springfield Pk. as we begin to develop an execution strategy for this plan. We hope to establish short and long term goal related to the implementation of the plan. We will walk Springfield Pike for “low-hanging-fruit” for plan implementation.
- CiTIRama 2017:** CiTiRAMA is officially open to the public on October 7, 2017. The Ribbon Cutting Ceremony will take place on Thursday, October 5th at 9:30 am followed by the “Preview Party” on Friday, October 6th from 6 - 9 pm. The Home Builder’s Association has stated “Woodlawn Meadows is one of their most successful shows”. Out of the 43 available homes, 34 are sold or pending contracts. Only 9 lots are available for sell. As previously stated, the Show will bring thousands of people to our community. Let’s do our part in making Woodlawn Beautiful!
- Road Projects:** The Village will focus on infrastructure in the coming years. The North Side of Woodlawn Blvd. is currently under construction. The first stage of the process will be to lay a mixture of gravel and asphalt. Residents are encouraged to take a route other than Woodlawn Blvd. from Tuesday, September 26 through Thursday, September 28th. Work is scheduled to be completed the second week of October. The Village has recently been approved for funding the Southside of Woodlawn Blvd. with the work being completed in the Spring of 2018. We have applied for the following grants for road projects:
 - Riddle Rd.: OPWC Grant, SCIP Funding (State Grant), overall cost is \$198,530, Village’s cost is \$100,000
 - Leacrest Rd.: Grant is Municipal Road Fund (County), Study being done for road conditions. Overall Cost is \$23,500 Village’s Cost is \$4,700. Upon completion of the study the Village will submit a grant application in 2018 for Leacrest Rd. Repairs.
- Other Grants:** The Village of Woodlawn is applying for several funding opportunities in the coming months.
 - Community Development Block Grant: The Village is applying for a a three year grant beginning 2018 through 2020. Applications due November 21st, 2017, We are reviewing and evaluating community needs and will make recommendations for applications.
 - Duke Energy Grant: The Village in partnership with the Woodlawn CIC has submitted a grant for the Harmony Park Project, which is expected to launch Spring 2018. The overall project cost is \$150,000 and the requested amount from Duke is \$75,000.

VILLAGE OF WOODLAWN

- (c) **Capacity Building Grant:** The Village will request \$50,000 from the Capacity Building Grant for Harmony Park. Only 4 to 6 grants will be given. The due date for the Grant is September 29 at 5 pm.
 - (d) **Tire Collection Grant (Public Works) -** Hamilton County Waste & Recycling awarded Woodlawn a grant to collection tires early in the month of September. Public works collected approximately 300 tires and will receive credit. The village should see an increase on next quarters waste & recycling check from Hamilton County Waste & Recycling for our efforts.
5. **Vehicle Auction:** The Village has posted several vehicles and equipment on the local government auction sites. Public Works Department has sold two vehicles and multiple inquiries on the other items posted.
6. **50 Plus Programs and Events:** Woodlawn 50 Plus Club is open to anyone age 50 and older. This program is for residents and non-residents to fellowship in a fun and safe environment.
- (a) **Club Congregate Meal Program:** The Congregate Meals Program takes place weekly on Tuesdays and Thursdays. Seniors get a chance to fellowship and enjoy each other while eating healthy meals.
 - (b) **Lunch on Us and A game of Taboo!** This event takes place on Monday October 2nd 11 am to 1 pm.
7. **Princeton City Schools Community Officials Recognition:** On Friday, September 22nd at 6:45 pm., Princeton City Schools recognized all Community Officials for all Communities within the school district. The recognition took place before the start of the football game. The Village of Woodlawn had 9 people representing the Village.
8. **WeTHRIVE! Emergency Preparedness Pathway:** The Village of Woodlawn is working with We THRIVE/ Hamilton County Health Department for our Emergency Preparedness Pathway. This process is being led by Carter Pitman, Assistant Fire Chief and Lt. Donald Fourth. This Pathway will assist the Village in preparing for local Disasters, POD management, Volunteer Training and ensuring we are prepared for emergencies. Once Plan is complete, we will share with the community and recruit and train volunteers.
9. **Woodlawn End of Summer Block Party Recap:** On September 23rd The Village of Woodlawn Hosted it's 2nd Annual End of the Summer Block Party. This event was a Huge Success as we had over 600 people in attendance. The Event had entertainment in 3 different rooms with 4 bands, 2 DJ's, a Bid Whist Tournament and 11 Vendors selling a variety of different products. State Representative Alicia Reese was in attendance and went live on Social Media to thank the Mayor and the Recreation Department for bringing the Community together.
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10. **WCIC Fund Raising for Harmony Park!:** The Woodlawn Community Improvement Corporation will be fundraising for the Development of Harmony Park, which is an outdoor instrument park to be located on the Woodlawn Campus. Fundraising begins in November 2017. More details to come!

Fire

1. **Fire Safety Inspector Class:** The Fire Inspector Class is being held from Sept 26th – December 8th, Woodlawn Employees will be attending for free. The Village of Woodlawn will show a savings of over \$5,000 to include books for conducting the training.
2. **New Fire Captain:** Andrew Tunney and Nick Duffy were promoted to Captain as well as FF/Medic Jim Ledford, Zachary Booth and Stephen Hensley who were brought on as career Firefighter/medics.
3. **New Hires:** WFD hired nine (9) additional part time employees to keep up with their workload.
4. **Touch Every–A–Door** has been assigned and has kicked off this past month.
5. **Family Night:** Woodlawn Fire Department participated in the Lincoln Heights Family Night.
6. **Fire Explorers Youth Program:** The Fire Explorers Program has begun. The Explorers meet and train at the Woodlawn Fire Department. The program has 12 new explores learning the career of firefighting.
P.S: Sacrificing our Today ...To Ensure Your Tomorrow!!!!



Police Department

1. Lt. Donald Fourth Jr. has been accepted in the first John Glenn Leadership Academy in connection with The Ohio State University. This leadership training has a concentration of studies in:
 - (a) Interpersonal and Organizational Communication
 - (b) Fundamentals of Public Management
 - (c) Organizational Culture and Ethics
 - (d) Human Resource Management
 - (e) Budgeting
 - (f) Organizational Behavior in Law Enforcement
 - (g) We received our 2017 Gold Award certification from the OVI Task Force for our participation
2. We have established a partnership with CarFax for Police, tools to assist with our criminal investigations. As a partner, we have initiated utilizing the services of processing and collecting a \$7.00 Fee for online accident reports. All fees will be appropriated for future communication equipment MDC's and Radio's.
3. **Brown Mackie College Criminal Justice Department** has donated equipment to the police division from its program which will be closing this year.

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4. We were invited to participate in the Princeton City Schools Community Officials Appreciation Night September 22, 2017.

Public Works

1. **Duke Gas Line Update:** Natural gas service to residence on Woodstock will begin this month. Several residents have elected to change to natural gas. Another meeting will be scheduled with residents in the Mayview Forest area to discuss possibilities of changing over to natural gas services. The Village has offered to coordinate plumbing services for the residents to assist with cost savings.
2. **Storm Water Activity:** A volunteer litter removal project was held on Saturday, September 23, 2017 to remove litter from the banks of the West Fork between Riddle and Grove Roads. Terry Calhoun oversaw this effort as part of the required storm water management MS4 program.



Recreation Department

1. **Annual Fall Fest:** This Free event is taking place on Thursday, October 26th from 5:30pm to 8pm at The Woodlawn Recreation Center. This is a family event where everyone will enjoy, Hay Rides, Face Painting, A Variety of Games, Prizes, and much more. All minors must be accompanied by an adult.
2. **Thanksgiving Food Drive:** The WRC and Woodlawn Elementary School is collaborating to present their 2nd Annual Thanksgiving Food Drive. This Food drive is starting October 16th Thru November 17th. All Non-Perishable canned or boxed food items can be dropped off at the Woodlawn Recreation Center between the hours of 9:00am and 8:00pm. The items will be dropped off at the Valley Interfaith Food and Clothing Center.
3. **Woodlawn Wizards Youth Basketball:** The Village of Woodlawn Recreation Center has begun accepting registrations until November 13th for our Youth Basketball Program. This fun, exciting, instructional program is for boys and girls ages 3 thru 17. All participants will learn the fundamentals of Basketball in a fun, encouraging, and safe environment. Sportsmanship, Teamwork, and learning the game is our first priority and competing and winning is secondary.



ONGOING PROGRAMS

1. **“New” Hip Hop Spinning Class:** This Program takes place on Mondays, Tuesdays, Wednesdays, at 6pm and Saturdays at 9:15am. This is a great class that offers an alternative way to fitness thru cycling and a great variety of Hip Hop Music.

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2. **Fitness Classes Other Classes offered at the Recreation Center are** Morning Sweat Camp, Jazzercise, Line Dancing, Hip Hop Dance, and A Steppers Class. call 771-7713 for more details on these classes