



Manager's Report

Prepared for: Council Meeting

Prepared by: Alan Geans, Municipal Manager

October 30, 2017

Save the Dates:

- Trick-Or-Treat: October 30, 2017 from 6-9 pm
- Election Day: November 7, 2017
- Veterans Day: Offices Closed: November 10, 2017
- ThanksGiving: Offices Closed: November 26/27

GENERAL NEWS

Administration

1. **Trick-Or-Treat:** The Village of Woodlawn Trick-Or_Treat date is October 31, 2017 from 6 - 9 pm.
 2. **Budget Season:** The Village Manager, finance director and the department heads have been meeting to discuss the 2017 forecast and the 2018 budget. We are making great progress and plan to present the results of both at the November Finance Meeting
 3. **Strategic Plan BKA Two Year Action Plan:** The Village of Woodlawn's Community Improvement Corporation has recommended to council that they adopt the Village's Two Year Action Plan as the official Planning Direction of the Village. the Plan is being considered at October's Council Meeting.
 4. **CiTiRama 2017 Update:** CiTiRAMA is officially over but has been extremely successful. During the show over 2300 people were in attendance and the Village was commended for the most people to attend in one day since the show began. Congratulations to all who were a part of making the show a success. Special thanks to Members of Council, Staff, the MeierJohan Group, the HBA as well as all the builders who helped make it a success.
 5. **CiTiRama Awards Luncheon:** The CiTiRAMA Awards Luncheon will take place on Friday, November 3, 2017 at the Wyoming Golf Club.
 6. **Land Bank Purchases:** The Village has recently completed it's purchase of 7 parcels from the Cincinnati Land Bank. We will work with developers to continue to redevelop our community.
 7. **Grant Information** The Village has recently been approved for funding the Southside of Woodlawn Blvd. with the work being completed in the Spring of 2018. We have applied for the following grants for road projects:
 - (a) Riddle Rd.: OPWC Grant, SCIP Funding (State Grant), Cost is \$200,000, Village's portion \$100,000
 - (b) Leacrest Rd.: Grant is Municipal Road Fund (County), Overall Cost is \$200,000 Village's Cost is \$50,000
 4. **Other Grants:** The Village of Woodlawn is applying for several funding opportunities in the coming months. They are:
 - (a) **Community Development Block Grant:** The Village is applying for a a three year grant beginning 2018 through 2020. Applications Due November 21st, 2017, We are reviewing and evaluating community needs and will make recommendations for applications. Public Hearing will take place on October 30, 2017 at 6:30 pm.
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VILLAGE OF WOODLAWN

- (b) **Duke Energy Grant:** The Village in partnership with the Woodlawn CIC has submitted a grant for the Harmony Park Project, which is expected to launch Spring 2018. The overall project cost is \$150,000 and the requested amount from Duke is \$75,000.
 - (c) **Capacity Building Grant:** The Village has requested \$50,000 from the Capacity Building Grant for Harmony Park. Only 4 to 6 grants will be given. The due date for the Grant is September 29 at 5 pm.
 - (d) **County Economic Development Assistance Program:** The Village requested \$250,000 from the new Hamilton County Community and Economic Development Assistance Program for the development of the Springfield Pike Site. Applicant Awards will take place in late November.
 - (e) **Harmony Park:** The Village has received a \$15,000 grant from Duke Energy for the Harmony Park Project. the Village will plan additional fund raising meetings and plan to raise \$150,000 for this project.
5. **Vehicle Auction:** The Village has sold several vehicles and equipment on the local government auction sites. Public Works Department has sold two vehicles and multiple inquiries on the other items posted.
 6. **Senior Meals Program:** The Senior Meals Program will be ending on November 16 due to the lack of attendance..
 7. **WeTHRIVE! Emergency Preparedness Pathway:** The Village of Woodlawn is working with We THRIVE/ Hamilton County Health Department for our Emergency Preparedness Pathway. This process is being led by Carter Pitman, Assistant Fire Chief and Lt. Donald Fourth. This Pathway will assist the Village in preparing for local Disasters, POD management, Volunteer Training and ensuring we are prepared for emergencies. Once Plan is complete, we will share with the community and recruit and train volunteers.
 8. **Ohio Revised Code 2744:** Did you know that Ohio Revised Code 2744 provides Immunity to the Village and it's employees for all Government Work Functions that may cause liabilities to residents? See Ohio Revised Code Book for more details on this and other laws of the Village.

Fire

1. **New Hires:** WFD hired three (3) additional part time employees.
 2. **Strategic Planning:** Village Manager Alan Geans conducted a Strategic Plan with the WFD Staff
 3. **Odds and Ins:**
 - Representative from the Glendale Plan Nursing Home brought lunch for the WFD Unit Day Crew
 - Completed National Fire Protection and Insurance Services Office required annual hose testing this month
 - Completed National Fire Protection and Insurance Services Office required annual hydrant testing this month
 - Hosted a region wide training on Thermal Imaging and Managing Air Flow
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- WFD with the Great Oaks started the State Certified Fire Inspector Course that will run until December
4. **Fire Explorers Youth Program:** The Fire Explorers Program has began. The Explorers meet and train at the Woodlawn Fire Department. The program has 12 new explores learning the career of fire fighting.
P.S: Sacrificing our Today ...To Ensure Your Tomorrow!!!!

Police Department

1. Officer Michael Boettger and Officer Chelsea LaRue have submitted their resignations from the Police Division. They both have accepted employment with other Police Departments.
2. The Chief of police has recommended the hiring of Jeremy Ohl for the police officer position for the Village of Woodlawn. Currently there are two open positions and this hire will fill one of the two open positions. Officer Ohl Experience: Jeremy Ohl started his Law Enforcement career with the Village of Arlington Heights Police Department, before becoming a member of the City of Lockland Police Department where he has worked the past two years. Jeremy Ohl received his Peace Officer certification from Butler Technology and Career Development School on November 10, 2014 and is certified as a Semi-Auto Handgun, Shotgun, Patrol Rifle and Field Training Officer instructor.
3. The Police Division is currently seeking applicants to fill vacated positions. Our method of advertisement consist of newspaper, radio, online, e-mail blast, job boards and word of mouth.
4. Lieutenant Donald Fourth Jr. received his confirmation letter from the Ohio Department of Public Safety, which states he has been officially accepted into the 6th session of the Public Safety Leadership Academy beginning on March 26, 2018, at the Ohio Highway Patrol Training Academy in Columbus, Ohio. Lieutenant Donald Fourth Jr. will complete eleven straight weeks of leadership training on June 8, 2018. **Brown Mackie College Criminal Justice Department** has donated equipment to the police division from its program which will be closing this year.



Public Works

1. Road Projects
 - MRF score results for road projects were announced early October
 - Riddle Rd- M*EIBI has submitted the grant for sporadic repairs for this road. Awards will be announced sometime in late November 2017.
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- Woodlawn Blvd/Mayveiw Forest Dr- Construction was completed on Woodlawn Blvd. Additional work is scheduled at the intersection of Arnold Dr. and Mayview-Forest Dr.
2. **Duke Gas Line Update-** Natural gas service to residence on Woodstock is on-going. Another meeting with residence in the forest area will be held to provide opportunity for residence that have not decided or elected to have natural gas service to their homes. If you are interested in Natural Gas Services contact the Village Administration Offices.
 3. **Storm Water Activity-** A volunteer litter removal project was held on Saturday, September 23, 2017 to remove litter from the banks of the West Fork between Riddle and Grove Roads. T. Calhoun overseen this effort as part of the required storm water management MS4 program. The following residence should be recognized for their efforts of keeping Woodlawn portion of the West Fork litter free (Rita Gentry, Alfred Thompson, Rasan Mack).
 4. **Tire Collection Grant-** Hamilton County Waste & Recycling reported that the Village of Woodlawn exceed it's expectation of tires collected. The Village finished with a total number of (382) tires collected.

RECREATION DEPARTMENT

1. **Annual Fall Fest : Over 300 children attended the Annual Woodlawn Fall Festival. Youth played games, enjoyed,** Hay Rides, Face Painting, A Variety of Games, Prizes, and much more. Staff collected e-mail addresses in hopes to getting youth better engaged with recreation program and services that are offered to our community.



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2. **Recreation Commission:** The Recreation Commission has had 3 meetings to date. At the meetings, the purpose and mission of the Commission has been established as well as an action plan and the recommendation of officers. The meetings are held the 4th Thursday of the month from 7:00pm pm to 8:00pm. The Administrator has given the Recreation Director the Direction of Council to recruit members for the Commission. The Recreation Director is recommending the following members to the Commission:
 - Connie McWilliams as Chairs Shelia
 - Hunter as Vice Chair,
 - Joanne Jewell as Secretary,
 - Crystal Maiben,
 - Roddell McCullough
 - Victor Hunter,
 - Wanda Brookins

 3. **Woodlawn Wizards Youth Basketball:** The Village of Woodlawn Recreation Center is doing registration starting October 2nd thru November 13th for our Youth Basketball Program. This fun, exciting, instructional program is for boys and girls ages 3 thru 17. All participants will learn the fundamentals of Basketball in a fun, encouraging, and safe environment. Sportsmanship, Teamwork, and learning the game is our first priority and competing and winning is secondary.

 4. **Woodlawn Wizards Cheerleading :** The Village of Woodlawn is offering a fun and exciting Cheerleading program to all young ladies grades K thru 6. In this program the participants will learn the fundamentals of Cheerleading in a fun and safe environment. Basics moves and routines will be taught and the participants will cheer the Woodlawn Wizards basketball teams to victory during Home Games starting in January. For more information contact the recreation department at (513)771-7713.
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