



Manager's Report

Prepared for: Council Meeting

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March 28, 2018

Save the Dates:

- Summer Camp sign ups happening now!
 - Applications for Woodlawn Summer Employment Happening Now!
 - Self Defense Seminar April 7 at 10 AM
 - New Tax Administration Hours Beginning April 9th, 2018
 - Spring Clean-up April 14th & 21st, 2018
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GENERAL NEWS

Administration

1. **“POTHOLES!”**

Due to excessive snow this winter, the Village has experienced significant damage to our roads in the form of “POTHOLES!” Our public works department is committed to tackling all potholes in the Village as soon as possible. We have been addressing them based on the road condition, so we appreciate your patience as we facilitate repairs. **Please Report Potholes:** If you see or experience an issue with potholes, please call our administrative offices at 771-6130.

What do I do if I am a victim of a “POTHOLE”? If your car is damaged by a pothole in the Village, please report the location to our administrative office and check to see if that particular pothole has been previously reported to the Village. If the pothole has been reported, the Village will reimburse you for damages to your vehicle. If it has not been previously reported, we will ensure the pothole is repaired but will not be able to reimburse you for repairs.

What are we doing about our roads? The Village has developed a “Pavement Preservation Plan”, which identifies and establishes priorities for roads to be repaved. The next steps in the plan is to seek funding for plan execution. We have committed capital dollars to repair one to two roads a year (depending on road condition) and will continue to seek outside funding for road repair. We will continue to seek options for road repairs. We appreciate your patience in this matter.



2. **Tax Hours:**

Beginning Monday, April 9, 2018 the tax office will be open until 6pm. On Saturday, April 14, 2018 we will be open 10-2p. The tax deadline is Tuesday, April 17, 2018 at 6 pm. Appointments can be made by phone at 513-771-6130. at EXT. 1104.

3. **Strategic Plan BKA Two Year Action Plan:** The Village Administration is working on the implementation of our “Two Year Action Plan” that was established in 2017. Listed below are plan priorities for 2018:

- a. **Community Branding:** The Village of Woodlawn will be working with the our Community Improvement Corporation and our residents to establish a brand strategy for future development. This strategy will focus on how and when we communicate, we will establish communication standards as well as terminology that transcends the Village’s message of being on the move.

VILLAGE OF WOODLAWN

- b. **Community Esthetics:** It is important for the Village to improve its image by investing into the basic esthetics of our community. In 2017, our public works team performed an assessment of all Village owned properties and will implement a beautification plan to address those issues. The Public Works Department will emphasize on attention to detail while grooming all Village owned areas throughout the community. Projects like landscaping traffic island, new bus stop structures, grooming of Springfield Pike, repairing Village Fountain, landscaping the Fire Department are just a few projects that will be completed.
- c. **Home Improvement Program:** The Village Administration has proposed a Home Improvement Program for the residents in the Village of Woodlawn. Our goal is to establish a sense of pride in the community by offering resources to offset the cost of beautifying the exterior of our homes. Our goal is to roll this program out in May of 2018.
- d. **Village Emphasis Structure:** The foundation of any community is ensuring there is a solid plan for emphasis structure development. The Village of Woodlawn has identified some key areas to focus on in our community:
- **Road Preservation Plan:** *(Details listed above in potholes article)*
 - **Street Lighting:** The Village will upgrade to new LED lighting throughout the community and as a result will save a significant amount of money on the cost of electric. The lights will pay for themselves over the next several years.
 - **Bus Stops:** The Village will purchase “new” state of the art bus stops to be constructed on Springfield Pike in 2018. These new bus stops will be newly constructed bus stops will be installed with LED lights, benches and a host of other amenities that will protect ridership.
 - **Economic Development:** In 2018, the Village will continue its strong presence in our business community in our commitment to economic development. Our partner, HCDC, will continue to implement a solid plan that will help us continue retain businesses and redevelop the Springfield Pike Overlay District. This year, we are working with private developers to redevelop the old Champion Building, remodel the strip mall and a new building across from the fire department. All these projects are scheduled to be complete in 2018. There are several other potential projects on the horizon. More details to come.
 - **Housing Redevelopment Program:** The Village is committed to the redevelopment of our community. We have purchase several vacant parcels to date. Our goal is to work with local developers to get those parcels redeveloped and put back into use in our community. Details on this program to come at a later date.
 - **Safe routes To School (Riddle Rd.) Side Walk Project:** After two years of waiting, the Village will be teaming up with Ohio Department of Transportation for the Implementation of the Safe

Routes To School Project, which will provide new sidewalks on Riddle Rd. from Roberta to the Elementary School. Projected completion date is October 2018.

- **Harmony Park Development:** The Village of Woodlawn and the Woodlawn CIC is fundraising for the development of Harmony Park. This unique outdoor park will display freestanding musical instruments located in the heart of the Village. To date, we have raised \$50,000 from several agencies and businesses throughout the TriState. Plans to increase fundraising efforts in 2018.
- **OPWC Woodlawn Blvd. Improvements:** The Village will team up with the Mill Creek Water Shed with the Implementation of our OPWC Green Space Grant. We will clear out all honey suckle across from the Municipal Building as well as the Municipal Park and create walking trails. Bid specs for evasive specie removal and restoration designing is complete and prepared for the bidding process. Advertisement for bidding has taken place and the project will begin in early May and projected completion date is mid-July.
- **Village Services:** We are continuing to evaluate all services offered to our residents to ensure we are meeting all needs. This will be an on-going process as we move in the direction of improving overall services.



Overall the Village is committed to the successful implementation of the “Two Year Action Plan”. Our goal is to continue planning for our future so we can set bench marks to be successful and meet the needs of our residents. *The Village of Woodlawn is On The Move!*

4. **WeTHRIVE! Emergency Preparedness Pathway:** The Village of Woodlawn is working with We THRIVE/Hamilton County Health Department for our Emergency Preparedness Pathway. This process is being led by Carter Pitman, Assistant Fire Chief and Lt. Donald Fourth. This Pathway will assist the Village in preparing for local Disasters, POD management, Volunteer Training and ensuring we are prepared for emergencies. Once Plan is complete, we will share with the community and recruit and train volunteers.

Police Department

Women’s Self Defense:

The Woodlawn Police Departments will be holding a Women’s Self Defense Class at the Woodlawn Armory and Recreation Center on April 7th, from 10 am - 12 noon for ages 14 and older. Participants will focus on situation awareness and defense strategies.

Fire Department

The Village of Woodlawn's Fire Department has partnered with the Village of Lincoln Heights to provide fire services for both communities. Woodlawn Fire was already providing ALS Services for Lincoln Heights but has now worked out a deal to run all fire services for the Village. This move represents a significant accomplishment in the Valley Fire Services. Congratulations to Fire Chief Amos Johnson and his team for continuing to provide quality services in Woodlawn and beyond and creating new resources for the Village as a whole.

Public Works

1. **Road Projects**

- A. Small Government Fund Application was completed and submitted to Hamilton County Engineers office on March 14, 2018 for the Riddle Rd. Resurfacing Project. Reward date is April 15, 2018.
- B. Funding pending for Leacrest Resurfacing Project from the Municipal Road Fund. Details to come.
- C. Public Works Department has purchased a total of 14 skids of Cold Patch for pot hole repairs. Approximately 250 potholes have been filled on the following streets: Mayview-Forest Dr., Leacrest Rd., Riddle Rd., Grueninger Way, Redna Terrace, Chester Rd., Hillsmith Dr., Skillman Dr., Sheffield Rd., Streets that public works are working toward: Woodstock, Shady Ln.

2. **Public Works: Looking to Clean House!**

Spring clean-up is scheduled for two Saturdays in April. Those dates are April 14 and April 21, 2018, from 7am to 4:00 pm. Residence must have their items at the curb before the posted hours. **The Public Works Department will not make repeated trips!** Please note: No paint, refrigerators, yard waste, mattresses, a/c units, motors, engines, oil, antifreeze, and propane tanks will be picked up for spring cleaning. If you'd like to dispose of tires, please remove them from the rim and bring them to the service dept. For special pick-up of large appliances and furniture, please call Rumpke at 1-800-582-3107.

3. **Storm Water Activity**

Public Works Department and Village Engineers conducted observation of collapsed storm water piping & outfall right-of-way as well as discussed updating storm water mapping of village. Details to come.

4. **CAGIS:** Public works has received and responded to a total of 5 enquiries from the community through the use of CAGIS month of March 2018.

5. **Duke Gas Line Update:** Duke Energy will be sending out 160 notifications about a meeting in the Village to discuss additional natural gas lines in the Maview Forest Area. Details to come.

Recreation Department

1. **Recreation Commission update :** The Village of Woodlawn Recreation Commission is an Advisory Committee consisting of 7 community members. Their responsibilities are to serve as an advisory board to the Village Council regarding recreational needs in Woodlawn. The term for commission members is two years.

The goals of the Commission are:

- Strengthening The Community Image
- Supporting Economic Development
- Strengthening Safety and Security
- Promoting Health and Wellness
- Fostering Human Development
- Increasing Cultural Unity
- Protecting Natural and Cultural Resources
- Facilitating Community Problem Solving
- Proving Recreational Experiences



2. **Princess Ball:** The Village of Woodlawn will host it's Annual Princess Ball on May 5th from 1 to 3pm. This free event is RSVP for 15 kids only. Participants will be treated like queens as they learn proper etiquette in a formal dinner setting. Please don't miss the fun and register now!
3. **Opening Day at The Pool:** The Village of Woodlawn will host its Annual "Opening Day at The Pool" Event on May 28th. This signature event will feature free food, music, a dancing contest as well as half off pool passes and much more. Don't miss this event!
4. **Woodlawn Wizards Youth Spring Basketball:** The Village of Woodlawn Recreation Department is continuing our Youth Basketball Program into the Spring. This fun, exciting, instructional program is for

boys and girls in grades 2nd thru 7th. All participants will learn the fundamentals of basketball in a fun, encouraging and safe environment. Sportsmanship, teamwork and learning the game is our first priority.



5. **Woodlawn Pirates Youth Baseball:** The Village of Woodlawn's Youth Baseball program for boys and girls 3 thru 12 years of age. In this program the participants will learn the fundamentals of baseball in a fun and safe environment. This Spring, we will feature 3 Baseball teams, and 1 T ball team. The fundamentals will be stressed.

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6. **Morning Sweat Camp:** This program is held Monday thru Thursday from 5:00am to 6:00am and 6:00am to 7:00am, and Saturdays from 7am to 8am. Participants receive motivation, inspiration, peer support, weight and lean out success and a free sweat camp tool kit.
 7. **Hip Hop Spinning Class:** This Program takes place on Mondays, Tuesdays, Wednesdays, at 6pm and Saturdays at 9:15am. This class offers an alternative way to fitness thru cycling and a variety of Hip Hop Music.